

**Architect Licensing Checklist – By Reciprocity Without NCARB**

\_\_\_\_\_ Completed Application for Architect Reciprocal Registration

\_\_\_\_\_ Photo attached

\_\_\_\_\_ \$520 fee

\_\_\_\_\_ Original official college transcript (Directly from school to IPLA)

(Minimum B.S. degree from *accredited* college NAAB)

\_\_\_\_\_ Architect Training and Experience Report (IDP) [*If licensed in another state for less than five (5) years*]

\_\_\_\_\_ Architect Registration Exam scores (Sent directly from State to IPLA)

\_\_\_\_\_ Verification of Employment / Reference

\_\_\_\_\_ Applicant portion

\_\_\_\_\_ Sponsor portion (Filled out by applicant's employer/supervisor)

\_\_\_\_\_ Covers period from date of graduation to present

\_\_\_\_\_ If self-employed, a list of projects worked on and role played in each one, i.e. supervisor, principal, etc.

\_\_\_\_\_ Current license certification with state seal

\_\_\_\_\_ Notary Seal (if you answered "yes" to any personal background questions)

Has any disciplinary action been taken against applicant? \_\_\_\_\_ Yes \_\_\_\_\_ No

- Provide Court document
- Provide written statement

If you have any questions for the State Board of Registration for Architects & Landscape Architects please email [pla10@pla.in.gov](mailto:pla10@pla.in.gov) or call 317-234-3022.